

Hall of Fame Process

In accordance to the Falcons bylaws, the Hall of Fame committee should consist of at least three Falcons and may consist of Club alumni and hall of fame members. The Hall of Fame committee may select up to two inductees each year. Hall of fame nominees must have been an active Falcon for a minimum of five years and must have GLBT community involvement. To learn more about the bylaw provisions for the Hall of Fame, please follow the link below: (under Article XI):

<http://falcons-soccer.org/wp-content/uploads/2013/03/2013-Falcons-Bylaws.pdf>

COMMITTEE CONSTITUTION

The committee should include at least one board member, one current hall of famer, and should be comprised primarily of people who have been in the club a long time. The ability to look back 15 or more years would be helpful. One person can be designated to chair the committee in order to keep things organized and the process moving forward. The chair should be charged by the board of its tasks, including how many Hall of Fame inductees to select and should be given any documentation available on the process and past nominees.

SOLICITING NOMINATIONS

The committee composes an email soliciting nomination. Below is a draft email that could be used (or adapted). The committee is responsible for sending the email to all past or present members for whom the team has contact information. The club's treasurer and/or communication officer can provide the committee with a current list of members, and past members can mainly be reached on club's Yahoo listserv (falconsoccernews@yahoo.com).

Current members, alumni, and any current or past Falcons who can provided enough information on a nominee can be invited to nominate.

SELECTION PROCESS

The selection committee should meet to make the final decision. During that meeting, they should follow the overall criteria specified on the club's bylaws to select inductees. Also, the committee may determine specific criteria they will use to review the nominations based on the current circumstances of the club. Additionally, specific criteria should serve to reduce the list of nominees.

Before making a selection, the committee should review the report of the previous year's committee and the list of nominees from past years—to explore potential deserving nominees that may have been missed. Also, using their own knowledge and experience of the history of the club, the committee should add to the list of nominees people who they think should be considered. Once the selections are made, the committee sends the names to the designated board member.

If a member of the selection committee is nominated, that member can still serve, but can leave the room when his/her nomination is being discussed.

DOCUMENTATION

In order to assist future selection committees and to ensure that eligible candidates continue to be considered in future years, each committee should write a brief report that

Guidelines based on Recommendations submitted by 2011-12 Hall of Fame Committee

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- 1) provides the solicitation distributed
- 2) describes the criteria uses
- 3) Lists all nominees considered.

EMAIL SOLICITATION: Below is a sample email of a solicitation sent out in the past.

Subject: More Info on Hall of Fame Nominations--**Please Nominate!**

Dear Philadelphia Falcons Members,

Please consider nominating a fellow Falcons member for the Hall of Fame. For those of you who do not know, our current list of a Hall of Famers includes:

2009

Drew Adair, Michael LaMole, Michael Marsico, Emilia Rastick, Michael Schmidt

2010

Walter Beck, Soheila Nikpour, Keith Zebrowski

Nominees must be:

1. An active Falcons club member for a minimum of 5 years
2. Involved in the LGBT community beyond the Falcons membership

We are soliciting nominations from YOU.

To nominate a teammate, please send the following to halloffame@falcons-soccer.com (or hit reply):

1. The nominee's name

2. Your Name

3. Reason for nomination:

Why you believe s/he should be in the Falcons Hall of Fame

Any soccer club related accomplishments we should know of, in your words

Any accomplishments in the LGBT community beyond the Falcons membership we should know of, in your words

Please take a few minutes to consider nominating a fellow club member.

All nominations must be received by 11:59 pm, January 18--Note, we have extended the deadline 24 hours!

Thank you from the Hall of Fame committee.

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Below is another example that could be used for solicitation. This would require mention of the Hall of Fame on the Falcons website.

Subject: **Please Reply - Hall of Fame Nominations - DUE January 17**

Dear Philadelphia Falcons Members,

Each year, the Falcons inducts new members into its Hall of Fame. For a list of current hall of fame members, see [[insert website link](#)]. This year's Hall of Fame Committee is soliciting nominations from all members for new inductees. According to our bylaws, all nominees must:

1. Have been an active Falcons club member for a minimum of 5 years;
2. Have been involved in the LGBT community beyond the Falcons membership.

In keeping with our bylaws, the board has created a volunteer committee of members to solicit nominations and make selections among them. This year's committee is Walter Beck, Raed, Nasser, Soheila [Gigi] Nikpour, Janine Remillard, and Michael Schmidt. We are soliciting nominations from YOU beginning now.

To nominate a teammate, please send the following to Halloffame@falcons-soccer.com or hit reply:

3. The nominee's name
4. Your Name
5. Reason for nomination:
 - a. why you believe they should be in the Falcons Hall of Fame
 - b. any soccer club related accomplishments we should know of
 - c. any accomplishments in the LGBT community beyond the Falcons membership we should know of

Please take a few minutes to consider nominate a fellow member of the club AND please check the list of current Hall of Fame inductees to make sure you're nominating someone new.

All nominations must be received by 11:59 pm, January 17.

To learn more about the bylaw provisions for the Hall of Fame, please go here (under Article XI): <http://falcons-soccer.org/wp-content/uploads/2013/03/2013-Falcons-Bylaws.pdf>

Thank you from the Hall of Fame committee.

EXAMPLE OF CRITERIA USED BY PAST COMMITTEES

1. Must have been a member of the club for at least 5 years
2. Must be involved in the LGBT community beyond the Falcons
3. Someone who went above and beyond just coming out to play soccer, contributing to the continuation and well-being of the club through leadership, financial support, etc.
4. Contributed to building camaraderie within the club
5. Consider people who contributed during early years in the club and who might not have been recognized yet.
6. Because women have been active in the club since 1997, be sure that eligible women were considered, even if they had not been involved as long as some of the men.

Guidelines based on Recommendations submitted by 2011-12 Hall of Fame Committee